1. WITH THE MICRO-ENTERPRISE

In the frame of the Socio-economic inclusion project aimed at persons with disabilities implemented in the city of Huambo, the present agreement set forth the following provisions:

1. Mr(s) [the Training provider] ............... takes on in his/her premises Mr(s) [the Beneficiary] ........... as an apprentice.

2. The period of apprenticeship shall start on ........ and be completed on .......... i.e. a total of ..... months.

3. Throughout the apprenticeship, [the Training provider] shall:
   - Supervise the apprentice into becoming capable of using his/her professional skills in the field of ........
   - Provide the apprentice with basic knowledge about market production costs through the example of spare parts and payment conditions for repairs.
   - Guide the apprentice toward the services/products most wanted by clients.
   - Indicate the main providers, markets, as well as methods of payment used.
   - Share and transmit the passion for their trade.

4. At the end of the specified period, [the Training provider] is free to renew or not the apprenticeship agreement as he/she likes.

5. The training provider shall receive in compensation the amount of ...... per month throughout the duration of the apprenticeship mentioned hereabove. This amount shall be paid at the end of each month.

6. In order to motivate the apprentice, [the Apprentice] shall receive a monthly financial compensation of ......

7. [the Training provider] shall provide Handicap International with all the information relating to the behaviour, attendance and progress of the apprentice.

8. Support of the apprentice shall be conducted by Handicap International on the place of apprenticeship.

9. The Parties shall settle amicably any controversy or omission relating to the interpretation of this agreement.

The present agreement shall take effect from the date of signature.
Written in 3 original copies, in Huambo, on ......................

2. WITH THE BENEFICIARY APPRENTICE

In the frame of the Socio-economic inclusion project aimed at persons with disabilities implemented in the city of Huambo, the present agreement set forth the following provisions:

1. Mr(s) [the Apprentice] shall be trained in the micro-enterprise............................... as an apprentice.

2. The period of apprenticeship shall start on ......... and be completed on .......... i.e. a total of 3 months which are not renewable.

3. Throughout the apprenticeship, the apprentice shall:
   - Use his/her professional skills in the field of ..........................................
   - Be able to acquire basic knowledge on market production costs through the purchase of raw materials and sale of products.
Be guided toward the products/services most wanted by clients.
At the end of the apprenticeship, know the main providers, markets and methods of payment (cash, on credit, etc.).

4. The micro-enterprise is not bound to ensuring a job to the apprentice at the end of the apprenticeship period.

5. The training provider shall provide the Association .................. with all the information relating to the behaviour, attendance and progress of the apprentice.

6. Support of the apprentice shall be conducted by the Association .................. on the place of apprenticeship.

7. The apprentice shall show diligence and impeccable behaviour throughout the apprenticeship.

8. Attendance of the beneficiary shall be controlled by the Association’s team.

9. In the event of prolonged and unjustified absence, or without permission of the training provider, the apprentice shall stop benefiting from the project and he/she shall not receive any other type of assistance upon termination of the apprenticeship.

The present agreement shall take effect from the date of signature.
Written in 3 original copies, in Huambo, on ......................